



UNITED STATES DISTRICT COURT
DISTRICT OF SOUTH CAROLINA
Charleston Division

Request for Quote – Cyclical Maintenance
Project No. 26-041 to Update Finishes in CR No. 4 Jury Room
Josiah House / Hollings Annex, Charleston

RFQ Number: 26-041
Request Date: 31 July 2026

To: All Qualified Bidders

Attached is a request for **open market pricing** to complete a project for the United States District Court for the District of South Carolina. The project will consist of carpet, VCT, stained wood base, millwork, paint, vinyl wallcovering, ceiling tile, and misc. accessories. This request will be competitively bid among several vendors.

IMPORTANT: This is a request for quote (RFQ). If you are unable to submit an offer, please indicate so on this form and return it to the Contracting Officer listed below. This request does not commit the government to pay any costs incurred in the preparation of the submission of your offer or to contract for supplies or service should none of the vendors meet the necessary specifications.

A Pre-Bid tour will be conducted on Monday, August 10, 2026, at 12:00 p.m. local time in the Clerk's Office at 85 Broad Street, Charleston. All parties will meet in the first-floor public lobby.

Proposals must be delivered to the Contracting Officer (CO) listed below by Friday, August 28, 2026, 4:00 PM local time. Mailed, hand-carried, or e-mailed quotes will be accepted and must be received by the date and time noted above. Any proposal received after the above listed date will not be accepted.

A firm fixed price award from this RFQ may be made based on the lowest-priced, technically-acceptable offer. Vendors are urged to submit their best and final offer because no negotiations will take place after offers are received.

Proposal submissions and questions concerning this RFQ should be addressed to:

Dawna Robinette, Contracting Officer (CO)
U.S. District Court
901 Richland Street
Columbia, SC 29201
803.253.3258
dawna_robinette@scd.uscourts.gov

and

Michael Ward, CO's Representative (COR)
U.S. District Court
901 Richland Street
Columbia, SC 29201
803.253.3635
michael_ward@scd.uscourts.gov

All questions regarding the RFQ must be received via email by Monday, August 17, 2026, 4:00 p.m. local time. All questions will be answered by email to all solicited vendors and any additional parties responding with questions to the public posting.

Sincerely,

Michael Ward
Contracting Officer's Representative



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1) PARTIES

- a) Contractor. The “contractor” includes the contractor, employees of the contractor, any subcontractor/supplies, or employee of any subcontractor/supplier who provide services to the court on behalf of the contractor at a specified price.
- b) Court. The “court” includes one or all of the following judicial agencies in the District of South Carolina: the district court clerk’s office, the bankruptcy court clerk’s office, the probation office, and the pretrial services office.
- c) General Services Administration. The “GSA” is an independent federal government agency that leases space to other federal government agencies, including the court.

2) STATEMENT OF WORK

The SOW for this RFQ includes all labor, supervision, tools, materials, equipment, transportation, and incidentals required and/or implied for the complete and satisfactory performance to facilitate the below items. The specific details are outlined below and in Attachment No. One for 26-041 (Drawings).

Item One – Broadloom Carpet and Vinyl Composition Tile

Contractor will be responsible for the following items:

- Relocate existing furniture and furnishings as required to complete this work.
- Cover path of travel from elevator with Ramboard or approved equal.
- Protect all adjacent finishes, including gypboard, wood base, marble thresholds, ceramic tile, door frames, wood doors, electrical outlets, and security equipment.
- Remove and dispose of existing carpet in all spaces scheduled to receive new flooring. Prepare flooring to receive new carpeting or VCT.
- Remove and dispose of existing VCT in all spaces scheduled to receive new VCT.
- Remove and dispose of existing transition strips between carpeting and both CT / VCT.
- Furnish and install new transition strips at service unit and all doors from areas with carpet to VCT floors. Color to be selected by USDC from manufacturer’s standard colors.
- Furnish and install Bentley King Road broadloom carpet with Optimum Barrier II backing in all rooms/areas scheduled to receive new carpet. Color shall be Admiral Blue 880423. Padding shall be Tred-Mor 1562 cushion or approved equal. Carpet and padding to be installed via double-stick method.
- Furnish and install Heathbond 1000 multi-purpose adhesive, or approved equal, in sufficient quantities to install all new broadloom carpet and padding. Coordinate with each manufacturer’s installation instructions to ensure the adhesive meets or exceeds their requirements.
- Furnish and install Armstrong Standard Excelon Imperial 57531 Go Blue 12” sq. VCT, or approved equal, in all areas scheduled to receive new VCT. Contractor shall install VCT flooring per manufacturer’s instructions.



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- Furnish and install Armstrong S-515 adhesive, or approved equal, in sufficient quantities to install all new VCT flooring.
- Remove adhesive residue from tile surface using manufacturer-approved cleaner. After a minimum of 72 hours of curing tile, clean the VCT with a neutral cleaner.
- Furnish and install two to three coats of manufacturer-approved sealer / primer.
- Furnish and install three to five coats of commercial floor polish / finish per manufacturer's recommendation to achieve desired gloss and protection. Burnish and/or buff as required to ensure an even finish.

Contractor will remove ex. carpet and install new broadloom carpet tile in these rooms/spaces:

• 326 Jury Room	• 327 Vestibule	• 330 Vestibule
• 332 Closet		

Contractor will remove ex. flooring and install new VCT in these rooms/spaces:

• 331 Service Unit		
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Item Two – Wall Paint and Vinyl Wallcovering

Contractor will be responsible for the following items:

- Relocate existing furniture and furnishings as required to complete this work.
- Cover all flooring with Ramboard or approved equal. Protect all adjacent finishes, including carpet, wood base, windows, window treatments, frames, doors, electrical outlets, security equipment, and metal ceiling and grid.
- Remove existing fabric and vinyl wallcoverings, where present, in all rooms.
- Remove existing wall-mounted soap dispensers in 328 WC and 329 WC.
- Inspect all wall surfaces for existing damage, including scratches, gouges, nail holes, dents, and scuffs.
- For minor scratches and nail holes, contractor will fill holes with joint compound, sand smooth, and feather edges. All new joint compound will receive a coat of primer before receiving the finish coats.
- For larger gouges, dents, or cracks, contractor will patch using appropriate repair methods for gypsum board. All new joint compound will receive a coat of primer before receiving the finish coats.
- Furnish and install new gypboard patch at previous location of water fountain. Removal of water fountain by others.
- Following removal of vinyl wallcovering in rooms scheduled to receive paint, contractor shall:
 - Remove all residual adhesives and backing materials from wall surfaces using appropriate methods to avoid damage to gypsum board.
 - Clean wall surfaces of dust, debris, and contaminants, including, but not limited to, concealed mold and/or mildew.
 - Inspect substrate for any surface delamination, bubbling, or unevenness caused by wallcovering removal.
 - Skim coat areas as required to achieve a smooth and uniform surface suitable for new paint finish.
 - Prime all areas where wallcovering was removed with a primer/sealer compatible with the finish coats.



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- Prepare existing painted gypboard walls to receive new paint. Spot prime existing surfaces as necessary. Ensure all repaired areas are flush, smooth, and ready to receive finish coats.
- Paint gypboard walls in these spaces with two coats of Sherwin-Williams Emerald, Satin Finish, or approved equal. Color will be selected by USDC prior to pre-construction conference.
- Prepare existing walls in rooms scheduled to receive new vinyl wallcovering (VWC) to receive new VWC.
- Furnish and install new vinyl wallcovering, similar to Koroseal Ramie 8221-02 Mesh, in all rooms scheduled to receive new wallcovering. Court will select final wallcovering in advance of pre-construction conference.
- Furnish and install manufacturer-approved adhesive for selected wallcovering.

Contractor will be responsible for field-verifying wall height.

Contractor will remove ex. wallcovering (where present) and repaint the walls in these rooms/spaces:

• 326 Jury Room	• 327 Vestibule	• 330 Vestibule
• 331 Service Unit	• 332 Closet	

Contractor will remove ex. VWC and install new VWC in these rooms/spaces:

• 328 WC	• 329 WC	
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Item Three – Ceiling Tiles and Painted Gypboard Soffits / Ceilings

Contractor will be responsible for the following items:

- Relocate existing furnishings as required to complete this work.
- Remove and dispose of all ex. ceiling tile in rooms scheduled to receive new tile.
- Furnish and install new Armstrong Optima 3251 9/16" square tegular ACT in rooms scheduled to receive new ceiling tile. Contractor shall coordinate with O+M to install new tiles at sprinkler heads. Border tiles shall be cut to fit.
- Paint ex. gypboard soffits and ceilings throughout suite with two coats of Sherwin-Williams Premium ceiling paint or approved equal. Color will be selected by USDC prior to pre-construction conference.

Contractor will remove ex. ceiling tile and install new tile in these rooms/spaces:

• 326 Jury Room	• 327 Vestibule	• 330 Vestibule
• 331 Service Unit	• 332 Closet	

Item Four – Stained Wood Doors and Base

Contractor will be responsible for the following items:

- Protect all adjacent finishes, including carpet, CT, VCT, metal frames, doors, electrical outlets, security equipment, and ACT ceiling and grid.
- Conduct a full inspection of the existing base and doors to identify all areas with wear, damage, discoloration, and/or surface irregularities. Scope will include both faces, as well as the sides, of each door within the area of work.
- Remove existing quarter-round moulding and store for reinstallation.



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- Remove and replace any sections of base or quarter round that are warped, cracked, rotten, or otherwise beyond repair.
- Any new wood sections must match existing profile, dimensions, wood species, and joinery.
- Reinstall any new or removed sections flush with adjacent pieces.
- Secure replacement wood with concealed fasteners or finish nails, filling nail holes to match surrounding finish.
- Clean all stained wood surfaces within the area of work. Remove any existing dust, dirt, and debris from surfaces to be refinished.
- Lightly sand and refinish localized worn or scratched areas, feathering the new finish into the surrounding finish for seamless blending.
- Apply color-matched wood stain to all refinished areas, matching the appearance of the existing tone and grain.
- Apply protective topcoat of tinted polyurethane or approved equal. Sheen to be consistent with existing finish. Color to match current stain color.
- Ensure even color application that is free from streaks, blotches, or visible lap marks.

Item Five – Painted Metal Door Frames

Contractor will be responsible for the following items:

- Furnish Sherwin-Williams Pro Classic Acrylic Alkyd Enamel in semi-gloss finish and apply a minimum of two coats of paint to completely cover all door frames in area of work. Color will closely match existing frame color.

Item Six – Refurbishing Countertop Assembly

Contractor will be responsible for the following items:

- Remove the existing countertop, backsplash, and cabinets.
- Furnish and install new plam cabinets and countertops. USDC will select new laminate from manufacturer's standard selections. New countertop should include the necessary cutouts for the installation of the sink and faucet. Cabinets will 5'-6" in length and comprised (from left to right) of (1) 18" cabinet with drawer and pull-out trashcan; (1) 18" cabinet with drawers, and (1) 30" sink cabinet.
- Furnish and install new 4" wire pulls.
- Furnish new Moen Commercial M-DURA 8225 faucet.
- Furnish and install other materials as required to complete the work detailed in this section.
- Adjust and align all doors and drawers for proper operation and consistent reveals.
- Ensure all laminate seams, joints, and edges are clean, tight, and free from adhesive residue.
- Apply caulk at all joints and edges to prevent water intrusion.

Item Seven – Misc. Tenant Alterations

Contractor will be responsible for the following items:

- Retain either a licensed plumber or GSA's O+M contractor (CORG/JLL) to remove the existing sink and faucet in the service unit, as well as the existing faucets in the WCs.
- Retain either a licensed plumber or GSA's O+M contractor (CORG/JLL) to reinstall the existing sink and new faucet in the breakroom, as well as new faucets in the WCs.



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- Retain either a licensed plumber or GSA's O+M contractor (CORG/JLL) to install new faucet at WC sinks.
- Remove existing light switches throughout suite.
- Furnish and install illuminated light switches throughout suite. Color to match existing fixtures and cover plates.
- Furnish and install new above-counter GFCI outlet at service unit. Tie into existing circuit or adj. outlet.
- Note: The installation of accessories above is for labor only unless noted that contractor will "Furnish and install." The purchase of the faucet and associated materials is included in other sections of this scope.

Item Eight – Misc. Accessories

Contractor will be responsible for the following items:

- Remove existing feminine napkin dispenser. Turn over to GSA Building Manager or O+M contractor.
- Furnish and install new mirrors.
- Furnish new 4" centerset Sloan SF-2300 faucets for WCs.
- Furnish and install plastic signage at water closets. New plastic sign inserts shall be as close as possible to existing signage in color, font, and design. Color samples shall be provided to USDC to ensure new signage color is a close match to the existing signs. Proofs for signs to be submitted to USDC for review and approval prior to manufacture.
- Furnish and install up to fourteen clear Trimaco 01188G corner guards or approved equal in locations selected by the court. Guards shall be secured to wall with between four and six nails per side. Nails should have a spiral shank and be sized to securely attach the guard to the wall.
- The nail heads should have an exposed diameter of approx. 1/8".
- Furnish and install new wall-mounted door stops in 328 WC and 329 WC.
- Relocate OF refrigerator into Service Unit and modify handing of both doors.

Cleaning

Contractor will clean the space after completion of the items listed above.

3) GENERAL CONDITIONS

Vendor acknowledges and agrees to the following conditions when submitting their bid:

- All work shall be completed Monday – Friday (exclusive of federal holidays) during regular business hours between 8:30 a.m. – 4:30 p.m.
- Building will be occupied for the full duration of work.
- Project to be completed to the satisfaction of the court.
- All materials, trash, and equipment must be picked up from site at the end of each day.
- The court is not responsible for any materials, tools, or equipment left at the project site.
- Contractor shall field verify all measurements.



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- Contractor will be responsible for protecting adjacent work areas and finished surfaces from damage.
- Contractor will be responsible for any damage to the building.
- Contractor will have access to public elevators; however, there is no loading dock.

Any contractor providing a quote for this project must have at least five years' experience with commercial-level construction and have the manpower, equipment, and tools required to complete the work to current industry standards.

All work will be completed to the best of current industry standards.

The intent of the statement of work provided above is to convey the work that will be covered under the contract when awarded. However, failure to identify incidental items that would be required to achieve the scope provided, will not constitute a change order.

4) LOCATION AND POINTS OF CONTACT

Location of work is shown on the attached drawings. Work will be performed at the Josiah House / Hollings Annex, 85 Broad Street, Charleston, SC, 29401.

The court's points of contact (POC) are Dawna Robinette and Michael Ward.

5) PRE-BID TOUR

There will be an optional pre-bid tour of this project on Monday, August 10 at 12:00 pm. Additional access to this space may be available during the building's normal opening hours. Please coordinate with Michael Ward at least three business days in advance of your proposed visit so that he can coordinate with the Charleston Clerk's Office to provide an escort.

6) BASIS OF AWARD

Offers are evaluated based on price. Award may be made to the lowest-priced offer or quote which meets the technical requirements outlined in the statement of work and is made by a responsible offeror, subject to the availability of funds. The court reserves the right to issue a purchase order awarding all, some, or none of the project. No additional funds will be added to the awarded contract for any corrections or errors due to failure of the contractor to examine the project or to thoroughly understand the nature and extent of the work to be performed. The awarded vendor will be required to register with SAM.gov or complete the court's AO213 form before a purchase order will be issued. **Vendors are required to register with SAM.gov or submit the AO213 form within three (3) days after notice of intent to award.**

It is anticipated that the award of this RFQ will be made within 10 business days after proposals are received. The court will notify each vendor if additional time is needed to evaluate the proposals.

7) SECURITY CLEARANCES



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All employees working on the project must undergo and pass a background check through the Courts. The court will provide the awarded contractor with the “Contractor Clearance Form” to be completed by all employees who will be working on site. **The contractor must submit the completed forms to the court’s contracting officer (CO) within five (5) days of the contract’s award.**

8) REFERENCES

The contractor must supply a minimum of three references, including the following information: company, company address, contact name, telephone number, and email.

9) SAFETY AND HEALTH

- a) All work must comply with the applicable OSHA and EPA requirements of 29 CFR §§ 1910 and 1926 and 40 CFR § 761. All work must comply with the applicable state and municipal safety and health requirements. If the applicable regulations conflict, the most stringent regulation applies.
- b) The contractor must provide the materials, barriers, and safety equipment necessary to protect pedestrians and property during the implementation of this contract.
- c) The contractor must provide all necessary safety equipment, ensure that the equipment is used properly, and ensure that safety procedures used are adequate for the job being performed.
- d) The contractor shall remove all hazardous materials brought into the courthouse at the conclusion of each workday or night and at the conclusion of the project unless other arrangements have been made with the court. If any hazardous materials are left in the courthouse at the conclusion of the project, the contractor shall return to collect and properly dispose of the materials, or the contractor will be charged for the disposal of those materials.
- e) The contractor must report any accidents that occur on the job site to the court.
- f) Any construction project should consider Indoor Air Quality (IAQ) in design and implementation. If applicable, during demolition, dust and noise control must be included. During construction activities, dust, and noise, as well as odors and vapors must be controlled. Paints, varnishes, stains, solvents, etc. are to be low- or non-VOC (volatile organic compounds), unless no alternatives are available (documentation of such must be provided). Activities that may negatively impact other tenants in the building will be required to be conducted after normal working hours (after 6 p.m. and before 6 a.m. weekdays or weekends) with prior approval by the court. Ventilation needed to control odors, dust, VOCs, etc., either for protection of construction workers or for deteriorated IAQ of building tenants, will be the responsibility of the courts.

10) INSURANCE CERTIFICATE

Contractor chosen to complete this work must submit an acceptable insurance certificate **within five (5) days** of the contract’s award naming GSA as the insured party. The following insurance coverage is required by GSA and Federal Acquisition Regulation (FAR) 28.307-2:

- a) General Liability



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The contracting officer will require the General Contractors and each of its subcontractors who perform any work on the property to obtain and maintain insurance policies which meet or exceed the following insurance terms, conditions, requirements, and coverages:

- i) Each contractor shall obtain and maintain liability insurance in an amount of not less than \$1,000,000 combined single limit for accidents or occurrences which cause bodily injury, death, or property damage to any member of the public caused by or related to the construction, installation, operation, maintenance replacement, removal or other activity related to the property.
- ii) Each contractor shall obtain and maintain property damage liability insurance in an amount of not less than \$100,000 per occurrence.
- iii) The insurance policy shall name the General Services Administration, its employees, and officials, as their interest may appear, as additional insureds. A copy of the policy's Additional Insured document must be provided to the court prior to commencement of any work.

b) Automotive Liability

The contracting officer shall require automobile liability insurance written on the comprehensive form of policy. The policy shall provide for bodily injury and property damage liability covering the operation of all automobiles used in connection with performing the contract. Policies covering automobiles operated in the United States shall provide coverage of at least \$200,000 per person and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage. The amount of liability coverage on other policies shall be commensurate with any legal requirements of the locality and sufficient to meet normal and customary claims.

c) Workers' Compensation and Employer's Liability

Contractors are required to comply with applicable Federal and State workers' compensation and occupational disease statutes. If occupational diseases are not compensable under those statutes, they will be covered under the employer's liability section of the insurance policy, except when contract operations are so commingled with a contractor's commercial operations that it would not be practical to require this coverage. Employer's liability coverage of at least \$100,000 is required.

II) SECURITY DRAWINGS AND BUILDING DOCUMENTS

Associated plans, drawings, or specifications provided under this solicitation are intended for use by prospective contractors. In support of this requirement, the court requires contractors to:

- a) limit reproduction, dissemination, or disclosure of covered materials only to person/s or party/ies related to this acquisition or otherwise authorized to receive such information;
- b) use reasonable care to safeguard any drawings or solicitation documents provided by the court; and
- c) make every reasonable and prudent effort to destroy or render useless all drawings and solicitation documents, with the sole exception of the contractor's record copy.



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12) PRE-INSTALLATION REQUIREMENTS

Before repair or installation services commence, the contractor must inspect the work site and ascertain all information necessary for the diligent performance of the contract requirements. The contractor must notify the POCs of any conditions that might prevent the performance of these requirements.

13) SUPPLIES, MATERIALS, EQUIPMENT, AND MOVING

- a) Unless otherwise agreed between the parties, the contractor must furnish and use supplies, materials, and equipment that are commercially available products of reputable manufacturers or suppliers. These supplies, materials, and equipment may not harm or damage the surfaces to which they are applied, or any other part of the building, its contents, or equipment.
- b) The POCs must approve and determine the suitability of the supplies, materials, and equipment used by the contractor before the contractor starts work. Note: The contractor cannot perform work that involves asbestos or lead paint. The court must refer this work to GSA for abatement.
- c) The contractor must supply warranty information on products, materials, and workmanship.
- d) The contractor must post Material Safety Data Sheets (MSDS) for all products used in this project at the job site that could pose a health risk, such as glue, paint, solvents, etc. Additionally, the contractor must provide a copy of the MSDS to the court. GSA reserves the right to prohibit the presence, storage, or use of any hazardous material in the building.
- e) The contractor will be responsible for moving all furniture, systems furniture, boxes, and equipment necessary to perform each project.

14) WORKMANSHIP

- a) The contractor must schedule and coordinate all work with the POCs.
- b) The contractor must use an adequate number of skilled workers who are thoroughly trained and experienced in the necessary crafts, and who are completely familiar with the specified requirements and methods needed for the proper completion of the work.
- c) The contractor must accomplish all work in accordance with the best practices of the trade.

15) CLEAN-UP

The contractor must cover or remove all furniture from the space to ensure it is kept clean. Any furniture moved from the space is to be returned to its original location upon completion of the project. If the furniture is moved out of the space, the storage location must be approved by the court.

- a) The contractor must remove all debris generated in the performance of this contract daily. The contractor may not use the dumpsters or trash receptacles within the building. Any cost/s associated with procuring a dumpster for this project shall be paid by the contractor. The contractor will inform the POC if a dumpster is needed. The contractor and POC shall coordinate jointly with GSA to select a suitable location for any dumpster. Any cost/s associated with providing space



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outside the building for a dumpster shall be paid by the contractor.

- b) The contractor must remove and dispose of all unused materials, containers, wrappings, trimmings, and all other debris accumulated during performance of this contract.
- c) Upon completion of the project, the contractor must clean the space before moving back furniture, boxes and equipment. Cleaning must include, but is not limited to, vacuuming and dusting.

16) QUALITY, PERFORMANCE, AND ACCEPTANCE

- a) When a contract is signed, the court and the contractor intend to perform their respective obligations. The court will periodically inspect all work during the performance of the contract to assess the quality of work being performed. The contractor and court will agree to address all performance issues immediately after they are discovered whether by the contractor or the court.
- b) The court monitors contract performance closely to ensure that required end-items are delivered on time and are in compliance with the Statement of Work.
- c) Work shall be completed within 90 days after the pre-construction meeting is held with the court and the contractor. Extensions may be granted, but only with prior approval of the court.
- d) Upon completion of the project, the POC will conduct a walk-through with the contractor to inspect the work. The POC will ensure that the work has been satisfactorily completed and conforms with requirements set forth in the contract. The POC has the right to reject any unsatisfactory material or workmanship. Any items on the punch list must be completed in a timely manner and to the satisfaction of the POC.

17) TAXES

The contractor is responsible for taxes on all materials and labor associated with this contract. The Federal Judiciary is a tax-exempt organization and will not pay for any taxes on materials or services.

18) INVOICES

- a) Contractor should clearly specify payment terms on all invoices. If no terms are specified, the invoice will be processed under Net 30 terms.
- b) Invoices will only be accepted after materials are on site at the worksite or services have been rendered. Partial invoices will be considered up to 80% of the contract amount.
- c) For payment purposes, the contractor must mark the final invoice for payment as "Final Invoice for Payment."

19) PROCUREMENT PROVISIONS, CLAUSES, TERMS AND CONDITIONS

Once the contractor has accepted a purchase order, by either signing the purchase order or providing the service, this Scope of Work will become the basis for the contract. The contractor selected for this award must abide by all the terms and conditions listed below.



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(A) Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>.

(B) Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a) Definition of "Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. §§ 7701(c) and 3325(d), reporting requirements of 26 U.S.C. §§ 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. § 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN): _____

☐ TIN has been applied for.

☐ TIN is not required, because:

☐ Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of the federal government.

(e) Type of Organization:

☐ sole proprietorship

☐ partnership

☐ corporate entity (not tax-exempt)

☐ corporate entity (tax-exempt)

☐ government entity (federal, state or local)

☐ foreign government



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☐ international organization per 26 CFR 1.6049-4 ☐ other

(f) Contractor Representations

The offeror represents as part of its offer that it is ☐ or is not ☐ 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

☐ Women Owned Business

☐ Minority Owned Business (if selected then one sub-type is required)

☐ Black American Owned

☐ Hispanic American Owned

☐ Native American Owned (American Indians, Eskimos, Aleuts, or Native Hawaiians)

☐ Asian-Pacific American Owned (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)

☐ Subcontinent Asian (Asian-Indian) American Owned (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)

☐ Individual/concern, other than one of the preceding.

The following provision is included by reference:

Clause B-5 Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at <http://www.uscourts.gov/procurement.aspx>.

The following clauses are included by reference:

Provision 2-15, Warranty Information (JAN 2003)

Clause 2-20B, Contractor Warranty (JAN 2010)

Clause 2-20C, Warranty of Services (JAN 2003)



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Clause 3-3, Provisions, Clauses, Terms and Conditions - Small Purchases (OCT 2023)
Clause 3-160, Service Contract Act of 1965 (MAR 2019)

In accordance with the Department of Labor Web site, the minimum wage shall be determined by the contractor from the list on the Department of Labor's website including fringe benefits as determined by the Secretary of Labor

Provision 4-1, Type of Contract (JAN 2003)

The judiciary plans to award a firm fixed price type of contract under this solicitation, and all offers shall be submitted on this basis. Alternate offers based on other contract types will not be considered.

Clause 6-20, Insurance – Work on or Within a Judiciary Facility (APR 2011)

Clause 7-55 Contractor Use of Judiciary Networks (JUN 2014)

Clause 7-65, Protection of Judiciary Buildings, Equipment and Vegetation (APR 2013)

Clause 7-115, Availability of Funds (JAN 2003)

Clause 7-135, Payments (APR 2013)



UNITED STATES DISTRICT COURT
DISTRICT OF SOUTH CAROLINA
 Charleston Division

Quote Sheet for RFQ No. 26-041

Vendor Name : _____

Item Number	Supplies or Services	Unit of Issue	Firm Fixed Price
Item 1 includes the supply, installation of broadloom carpet and VCT.	Ramboard protection for exist. floors, Bentley Kings Road carpet and padding, Armstrong VCT.	Job	\$ _____
Item 2 includes the supply, installation of paint and VWC on gypboard walls in specified rooms.	Sherwin-Williams Emerald paint, Koroseal VWC.	Job	\$ _____
Item 3 includes the supply, installation of acoustic ceiling tiles or soffit paint in specified rooms.	Armstrong Optima tegular acoustic tiles, Sherwin-Williams Premium ceiling paint	Job	\$ _____
Item 4 includes refinishing and repairs to wood base and doors.	Stain and polyurethane.	Job	\$ _____
Item 5 includes the supply, installation of paint of metal door frames.	Sherwin-Williams Pro Classic Acrylic Alkyd Enamel paint.	Job	\$ _____
Item 6 includes refurbishing countertop assemblies.	Plam cabinets and counters, other accessories for countertop assembly.	Job	\$ _____
Item 7 includes misc. tenant alterations incidental to the project scope	Illuminated light switches. GFCI outlet.	Job	\$ _____
Item 8 includes misc. accessories	Plastic signage, Trimaco corner guards, mirrors.	Job	\$ _____
	TOTAL COST		\$ _____



UNITED STATES DISTRICT COURT
DISTRICT OF SOUTH CAROLINA
Charleston Division

Quote Sheet for RFQ No. 26-041 (cont'd)

Vendor's Name

Vendor's Phone Number

Vendor's Email Address

Vendor's Street Address

Vendor's City / State / Zip Code

Signature of Vendor's Representative

Date

Printed Name of Vendor's Representative

DUNS Number (if available)